

AppsMarche User Guide

For

NGO App and Dashboard



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Document Control

Document Name	Author	Version	Date
AppsMarche NGO App User Manual	AppsMarche (sales@appsmarche.com)	1.0	1-July-2017

1. AppsMarche NGO App

AppsMarche NGO App is a unique approach for the NGO owners and their clients who want to manage the cause, customers, donations, events etc. in a tech friendly and innovative manner. The app contains various features in it which makes the work to be managed properly and efficiently. Through this app, the NGO Owners can manage all the data of their customers. The owners can view and add the cause, donation, events, and gallery to the app. The customers can view the events and can ask the queries and can give the feedbacks. All the functionalities of an app like sending notifications, managing the cause, donation, and events, etc. are managed by Web Dashboard.

2. How to Get an NGO APP

To get an NGO app, the user has to sign up with us with below URL.

<http://www.appsmarche.com/ngo-app-appsmarche> and select option to **Get APP**.

By providing, few basic details, and making payment, the user can register with us. Once payment is done, a confirmation email will be sent on registered email id which will contain the details on how to access web dashboard and credentials to access the same.

App will be uploaded on Play Store within 30-60 min duration after payment. We will send a confirmation email once it is uploaded on Play Store. Also, App can be downloaded from Web Dashboard as well.

3. Web Dashboard Walkthrough

Access web dashboard with the URL shared on registered email id.

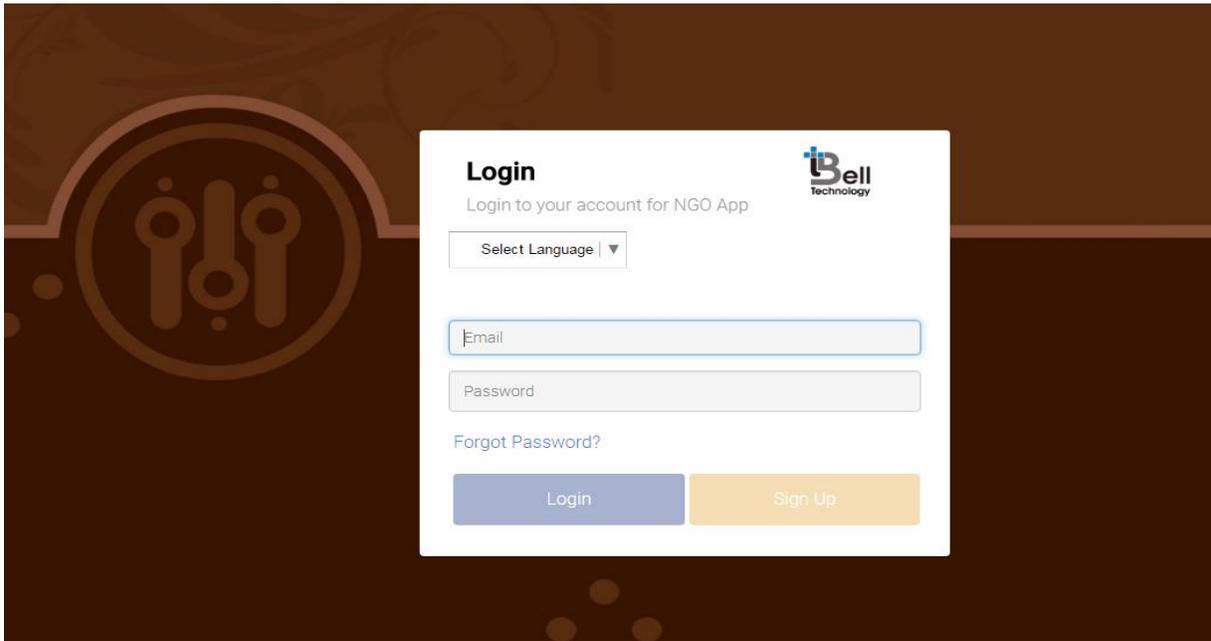


Figure 1 Login Screen

Admin will see below screen after login into web dashboard.

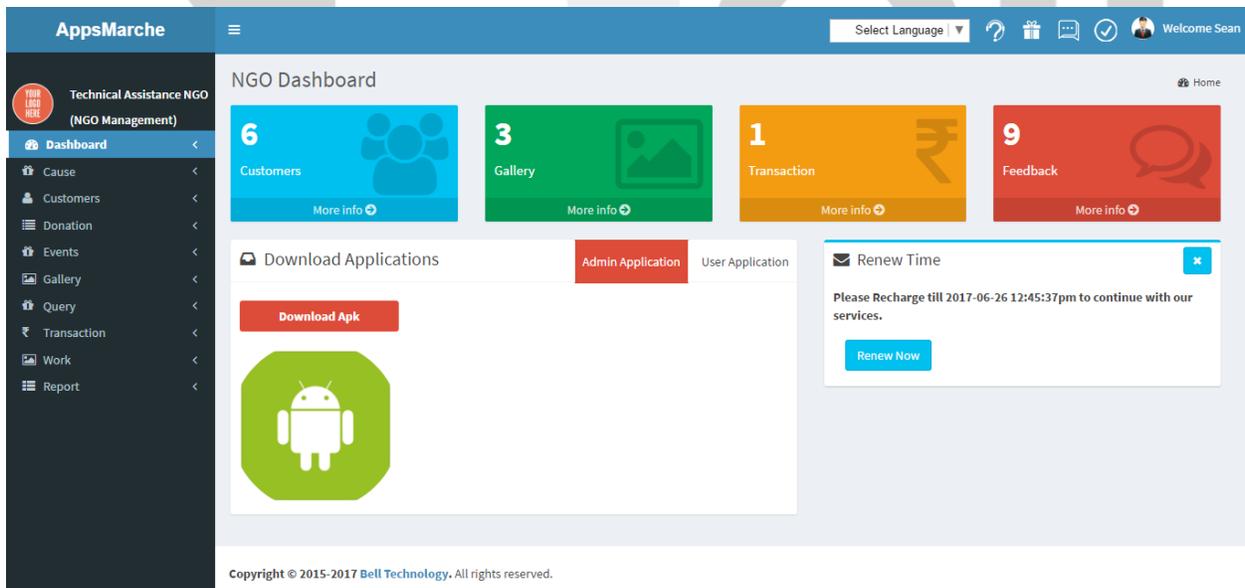


Figure 2 Admin Dashboard

Admin can change language of web dashboard by selected the required language from the drop down available on top right corner.

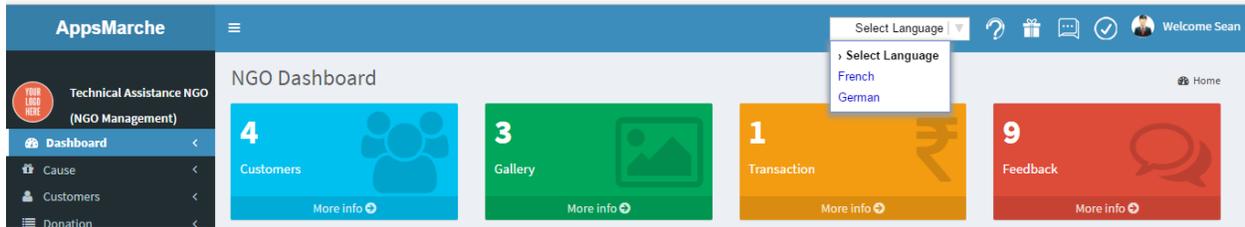


Figure 3 Change Language

To view all the cause, Admin can select **Cause** from the navigation menu on left

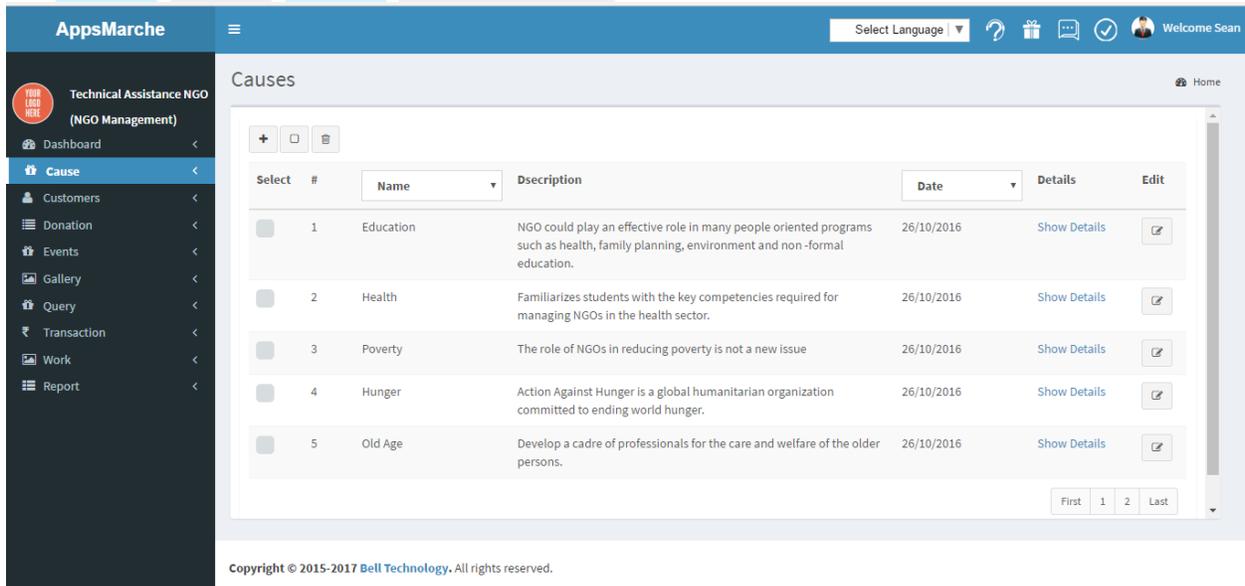


Figure 4 Causes

To view the details of the cause, Admin can click on the **show detail** option.

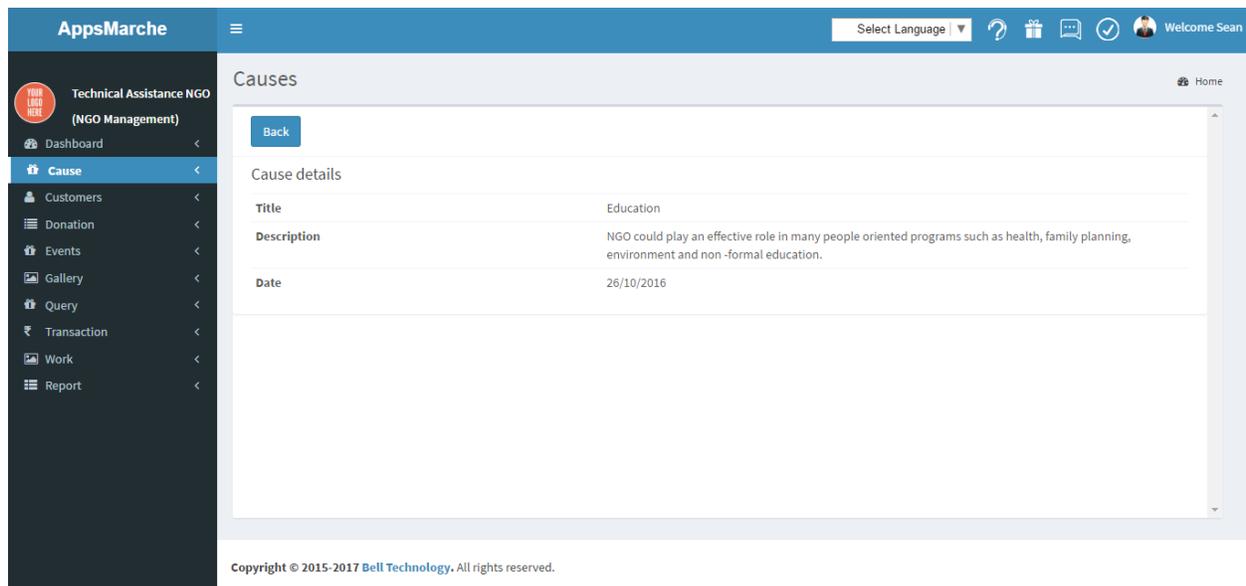


Figure 5 Details of the Causes

The Admin can edit the details of the Cause by clicking on the **edit icon** shown on the cause screen.

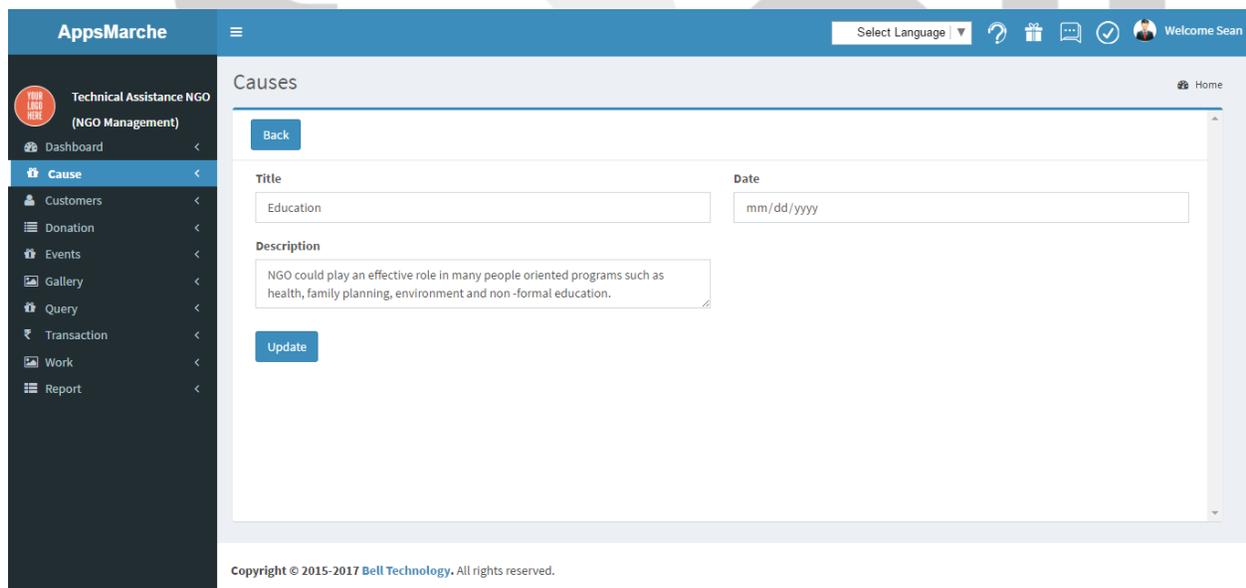


Figure 6 Edit Causes

The admin can add a new cause by clicking on the **+** icon available on the cause screen.

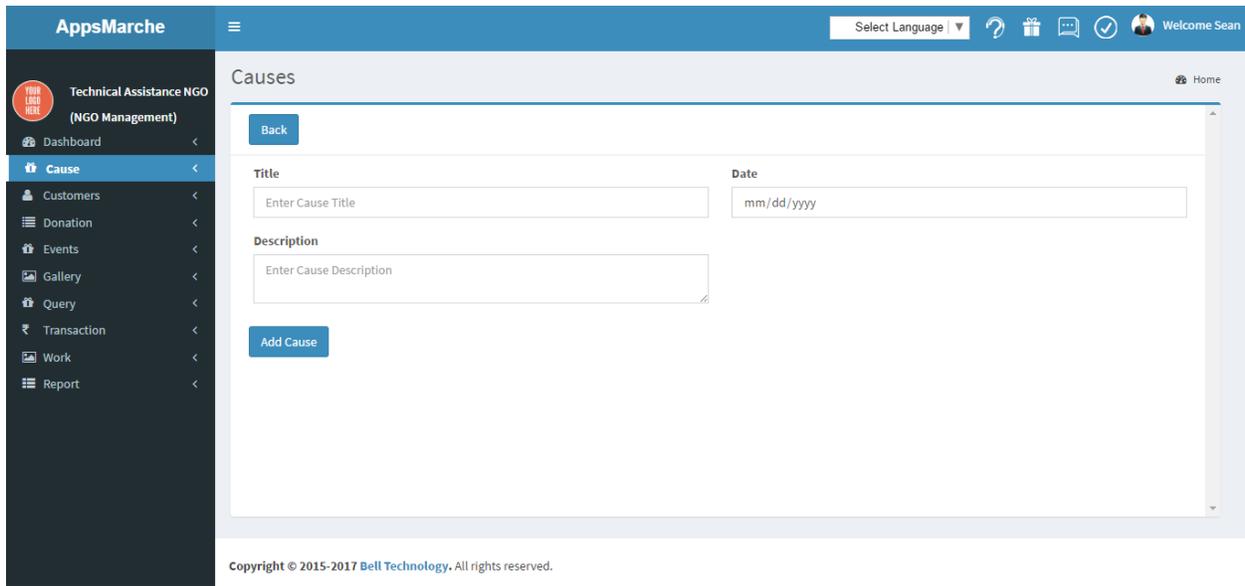


Figure 7 Add new Cause

To view all the Customers, Admin can select **Customers** from the navigation menu on left

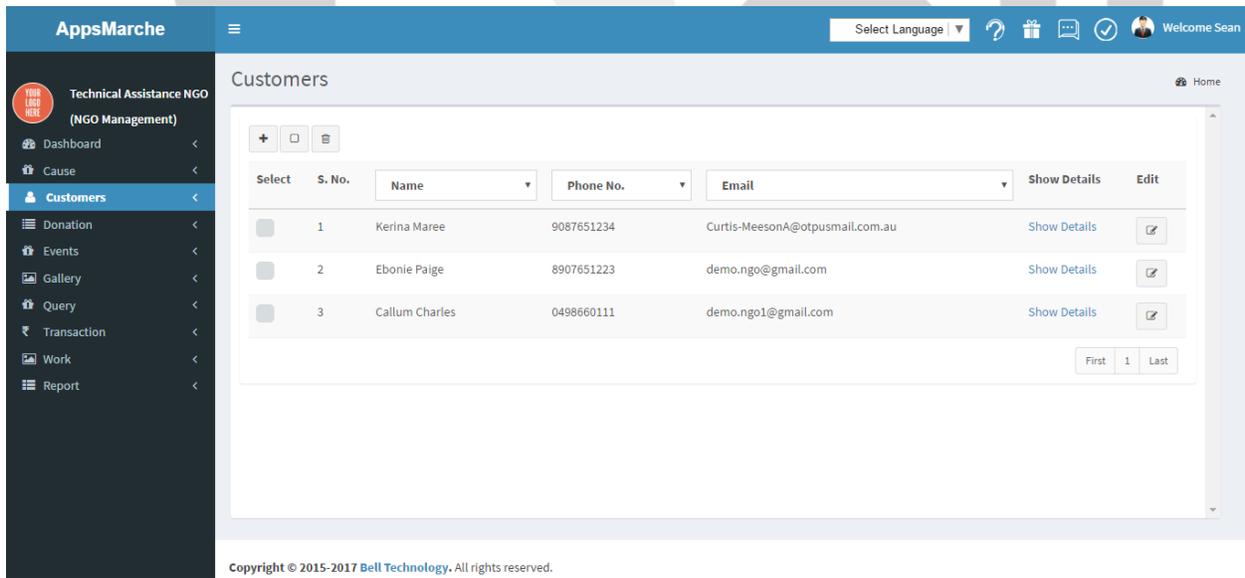


Figure 8 Customers

The Admin can edit or update the customers by clicking on the **edit icon**.

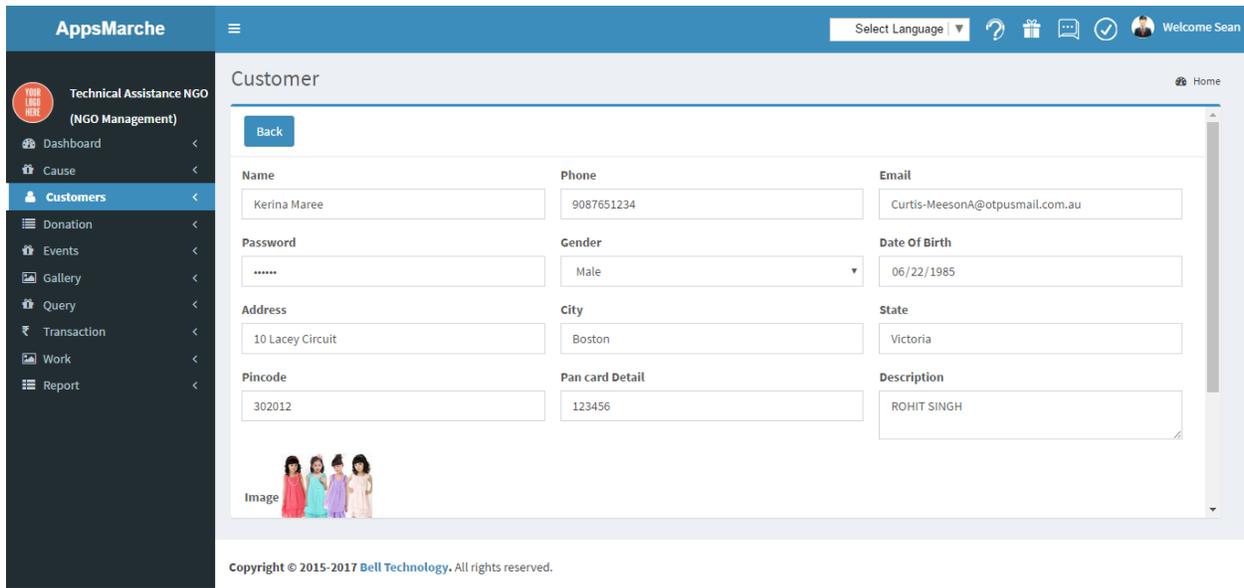


Figure 9 Edit customers

The admin can view the details of the customers by clicking on the **show detail** option available on the customer screen.



Figure 10 Show Customer Detail

To add new customers, Admin has to select **+ button** from the customer's screen.

The screenshot shows the 'Customer' form in the AppsMarche admin interface. The form is titled 'Customer' and has a 'Back' button at the top left. The form fields are arranged in a grid:

- Name:** Enter Name
- Phone:** Enter Phone
- Email:** Enter Email
- Password:** Enter Password
- Gender:** Select Gender
- Age:** Enter Age
- Date Of Birth:** mm/dd/yyyy
- Address:** Enter Address
- City:** Enter City
- State:** Enter State
- Pincode:** Enter Pincode
- Pan card Detail:** Enter Pan card Detail
- Description:** Enter Description
- Image:** Choose File (No file chosen)

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Figure 11 Add new Customer

To view the donations, Admin has to select **Donation** from the navigation menu on left

The screenshot shows the 'Donation' screen in the AppsMarche admin interface. The screen displays a table with columns for Select, #, Customer Name, Cause, Amount, Payment Type, Donation, Date, Time, and Project Name. Two donation records are visible:

Select	#	Customer Name	Cause	Amount	Payment Type	Donation	Date	Time	Project Name
<input type="checkbox"/>	1	Ebonie Paige	Old Age	123567	Cheque	orphange	09/05/1998	04:55:29pm	
<input type="checkbox"/>	2	Callum Charles	heart	200000	Cheque	orphange	09/05/1998	04:55:29pm	

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Figure 12 All Donation

To add new Donations, Admin has to click on the **+ icon** available on the Donation screen.

AppsMarche | Select Language | Welcome Sean

Donation | Home

Back

Customer Name: Select Customer | Cause: Enter Cause | Project Name: as

Amount: Amount | Payment Type: Cheque | Donate To: Enter Donate to

Date: mm/dd/yyyy

Add Donation

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Figure 13 Add new Donation

To view the events, Admin has to select **Events** from the navigation menu on left

AppsMarche | Select Language | Welcome Sean

Events | Home

Select	#	Name	Image	Description	Location	Edit
<input type="checkbox"/>	1	Education		Deadline: 1 November 2016 Applications are now open for "Global Education Conference" a collaborative, world-wide community initiative involving students, educators, and organizations at all levels designed to significantly increase opportunities for building education-related connections around the globe while supporting cultural awareness, recognition of diversity, and educational access for all.	Queensland	
<input type="checkbox"/>	2	Livelihood Development		Deadline: 27 October 2016 Tanzania Forest Fund is seeking proposals for its Small Grants Program in order to mobilize funds for sustainable financing of the management of forest resources for the present and future generations. Objectives Promote awareness of the importance of the protection, development and sustainable use of forest resources through public education and training.	Victoria	

First 1 Last

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Figure 14 Events

To edit or update the event's information, the admin can click on the **edit icon**

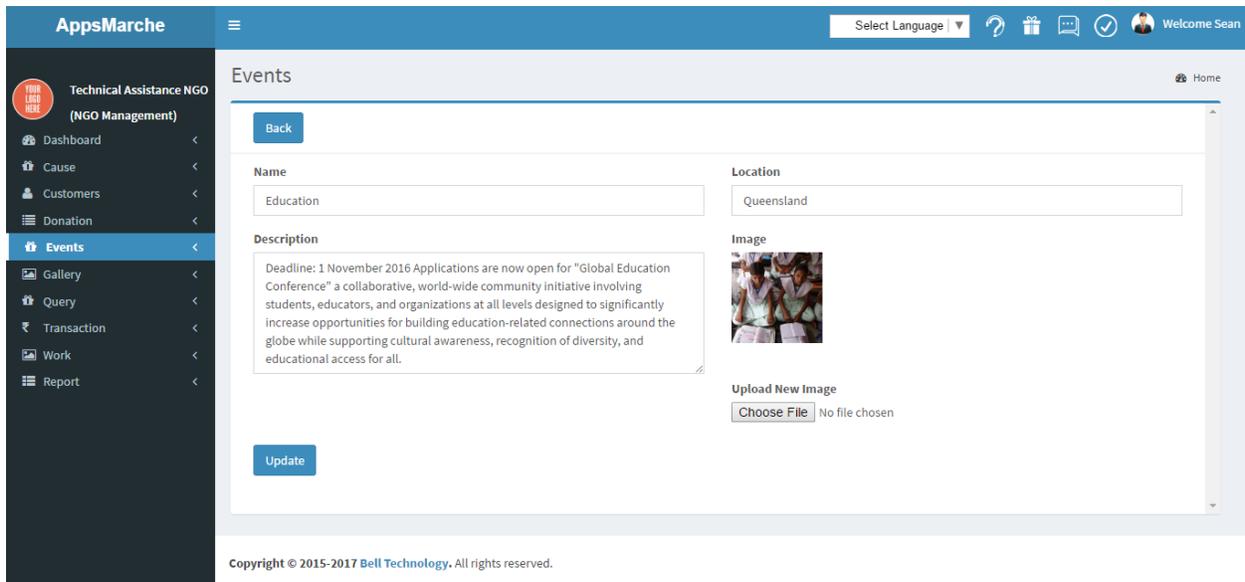


Figure 15 Edit Events

The admin can add the new events by clicking on the **+** icon available on the events screen.

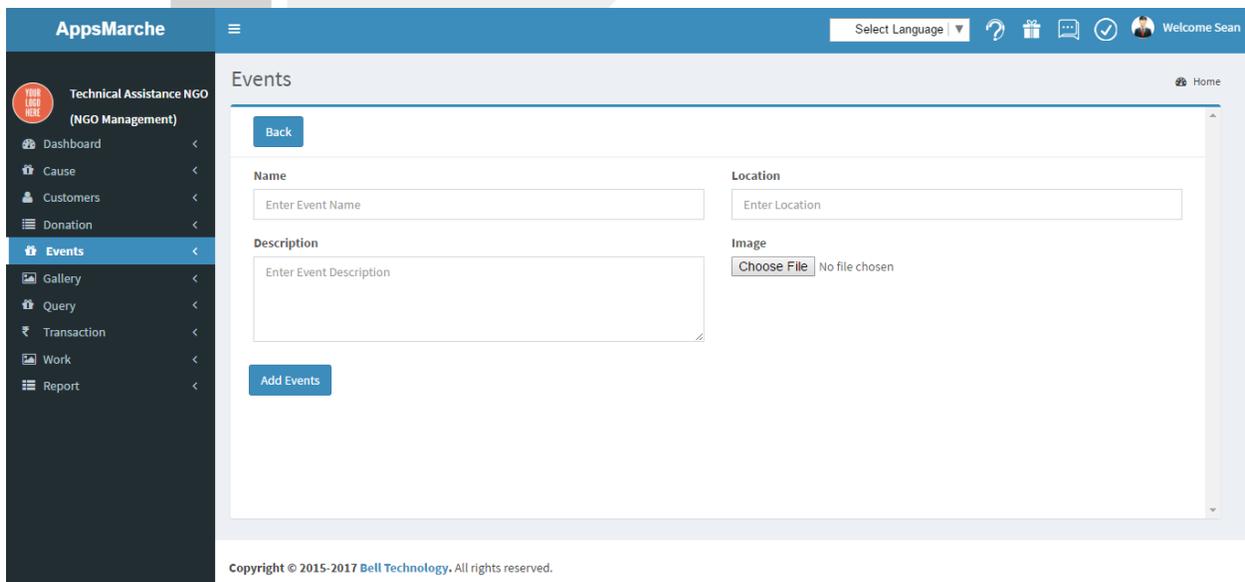


Figure 16 Add Events

To view Gallery, the admin can click on **Gallery** from the navigation menu on left.

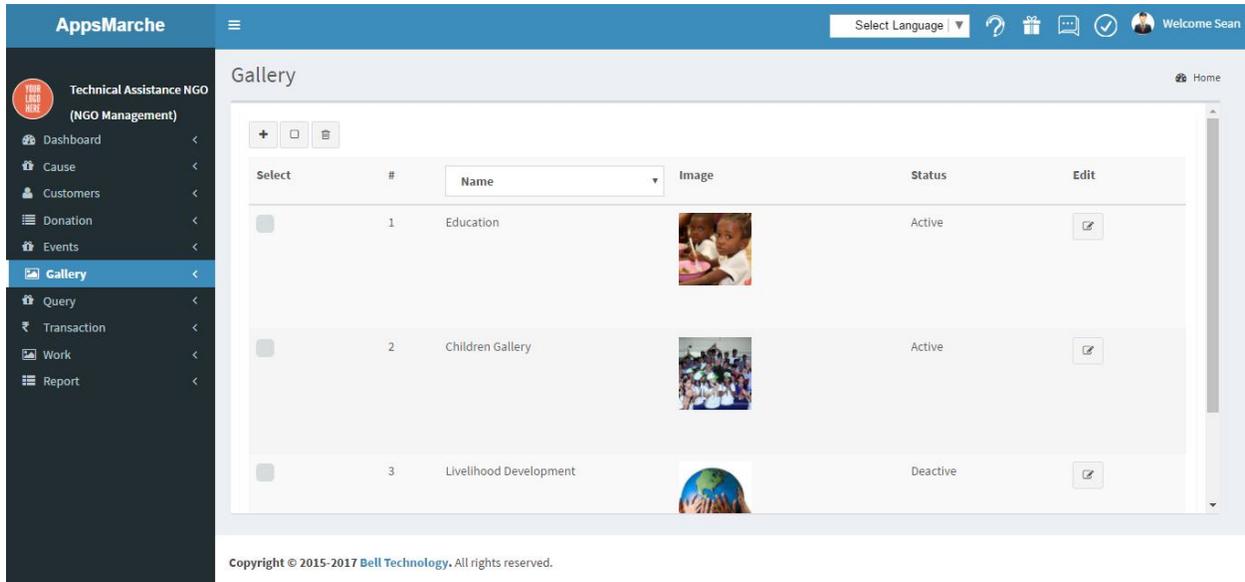


Figure 17 Gallery

The Admin can edit or update the gallery by clicking **edit icon** available on the gallery screen.

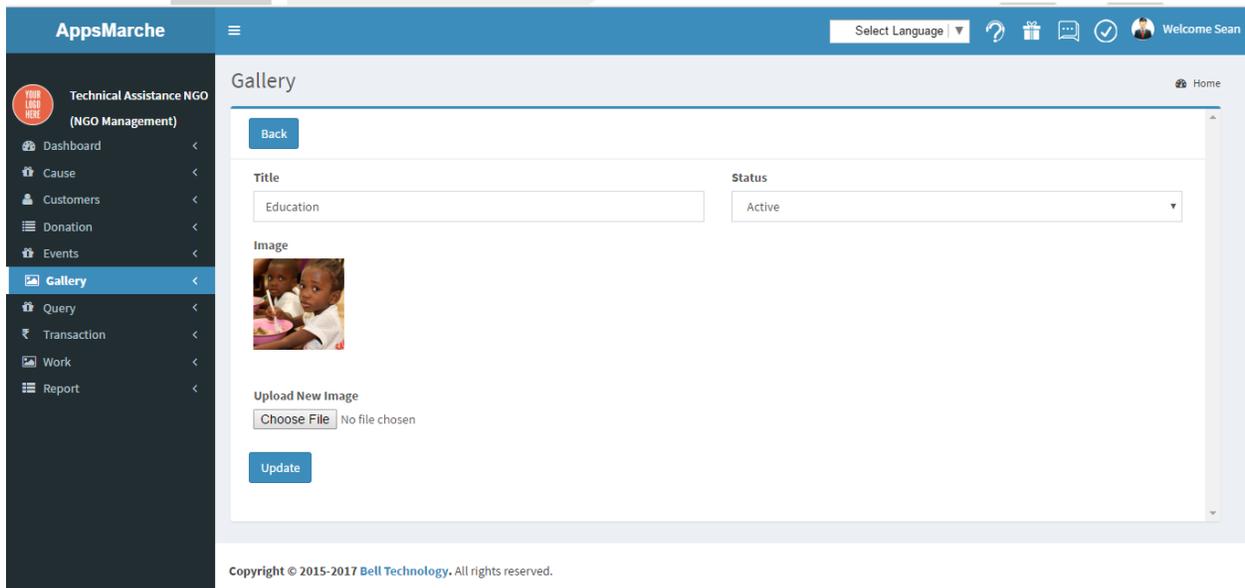


Figure 18 Edit Gallery

To add a new gallery, the admin can click on **+ icon** available on the gallery screen.

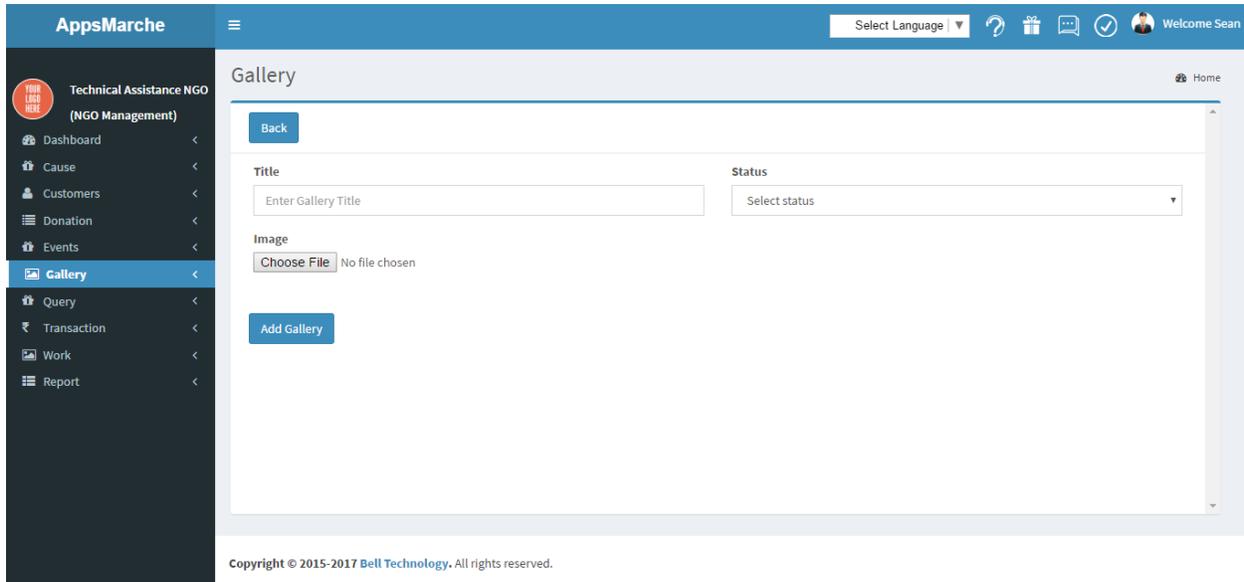


Figure 19 Add new Gallery

To view queries, the admin can click on **Query** from the navigation menu on left.

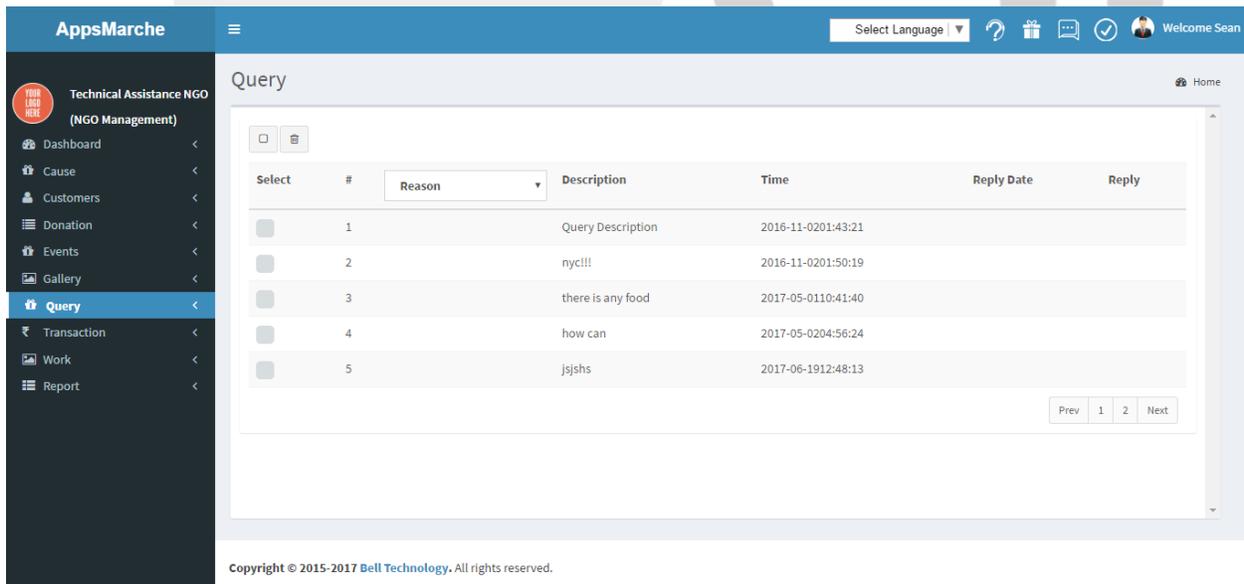


Figure 20 Query

To view transactions, the admin can click on **Transaction** from the navigation menu on left.

Transaction

Select	#	Name	Date	ID	Status	Amount	Receipt
<input type="checkbox"/>	1	sdf	sdf	1	sdf	1234	sdf

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Figure 21 Transaction

To view banner, the admin can click on **Work** from the navigation menu on left.

Work

Add Work

You Can't uploaded video. You have no remaining space for video

Work Title:

Volunteer Name:

Work Status:

Work Description:

Image: No file chosen (Maximum Size MB)

Video: No file chosen (you can not upload video)

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Figure 22 Work

To view feedbacks, the admin can click on **feedback** from the navigation menu on top.

The screenshot shows the 'Feedback' page in the AppsMarche system. The top navigation bar includes 'AppsMarche', a language selector, and a user profile for 'Welcome Sean'. The left sidebar lists various management options under 'Technical Assistance NGO (NGO Management)', including Dashboard, Cause, Customers, Donation, Events, Gallery, Query, Transaction, Work, and Report. The main content area displays a table of feedback entries:

Select	#	Description
<input type="checkbox"/>	1	Comments
<input type="checkbox"/>	2	good!!!!
<input type="checkbox"/>	3	nice demo
<input type="checkbox"/>	4	Comments
<input type="checkbox"/>	5	Comments

At the bottom right of the table, there are pagination controls: 'First', '1', '2', and 'Last'. A copyright notice at the bottom reads: 'Copyright © 2015-2017 Bell Technology. All rights reserved.'

Figure 25 Feedback

The admin can generate the customer report by selecting **Report** then **Customer Report**

The screenshot shows the 'All Customers' page in the AppsMarche system. The top navigation bar is identical to the previous screenshot. The left sidebar is also the same. The main content area features a date range selector with 'From' and 'To' fields (both containing 'mm/dd/yyyy') and a 'Generate Report' button. Below this is a 'Download Report' button and a table of customer information:

#	Customer Name	Mobile	Email	DOB	State	City	Pin	Address
1	Kerina Maree	9087651234	Curtis-MeesonA@otpusmail.com.au	1985-06-22	Victoria	Boston	302012	10 Lacey Circuit
2	Ebonie Paige	8907651223	demo.ngo@gmail.com	1986-06-21	Australia	Melbourne	102	304 Hawthorn Road, Caulfield South, 3162
3	Callum Charles	0498660111	demo.ngo1@gmail.com	1986-06-21	south wales	Breakwater	302016	684 Donaldson Way
4	Liam Wayne	9087123456	GormanZ.@hotmail.com	0000-00-00	new south wales	Alfredtown	302067	29 Richardson Boulevard

Figure 27 Customer Report

*The admin can generate the customer report for the specific months and years.

To take help, the admin can click on **help icon** from the navigation menu on top.

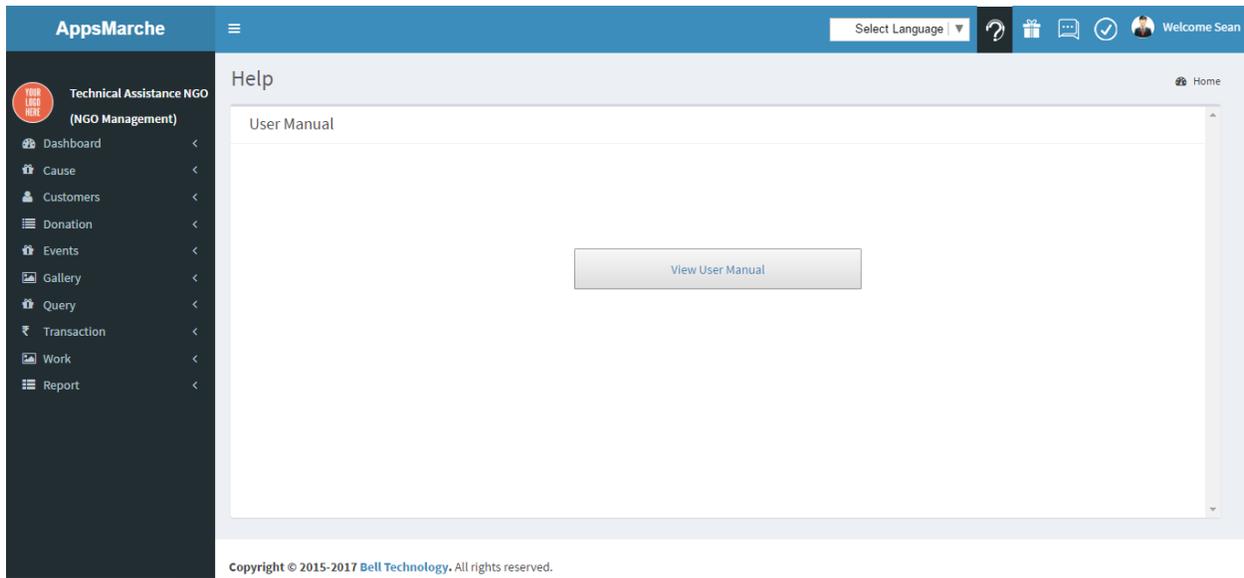


Figure 28 Help

The Admin can see the promotion by clicking on the **promotion icon** on the top navigation menu.

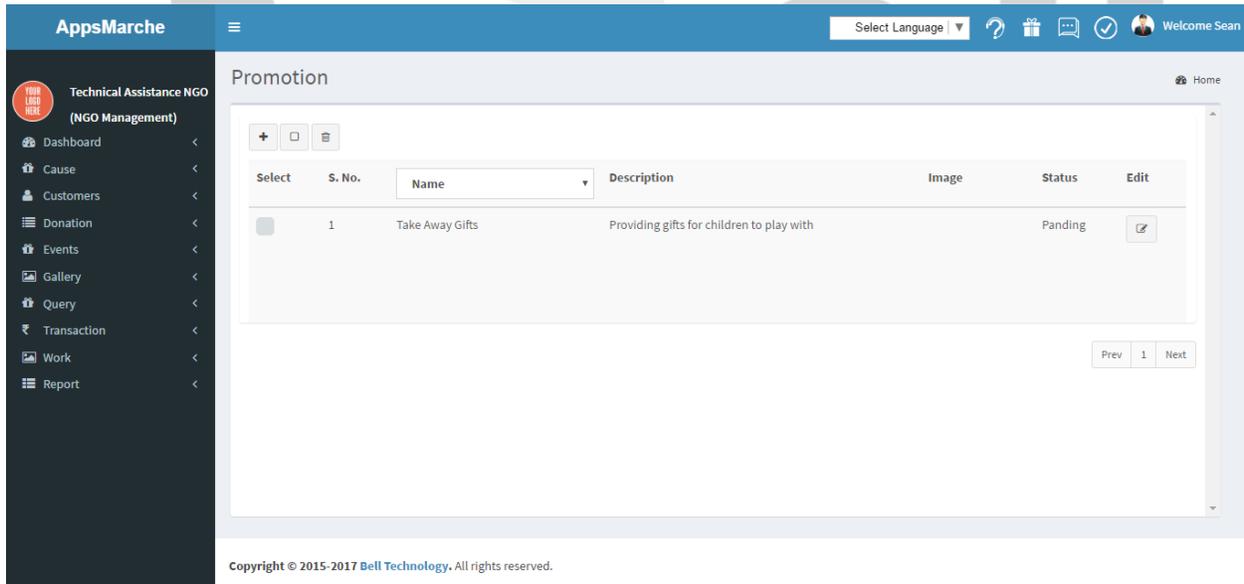


Figure 8 promotion

The admin can add new promotion by clicking on the **+ icon** given there.

The screenshot shows the 'Add Promotion' form in the AppsMarche admin interface. The form is titled 'Promotion' and includes a 'Back' button at the top left. The form fields are:

- Name:** A text input field with the placeholder text 'Enter Promotion Name'.
- Description:** A text area with the placeholder text 'Enter Promotion Description'.
- Image:** A file upload field with a 'Choose File' button and the text 'No file chosen ()'.
- Status:** A dropdown menu with the text 'Select status'.

At the bottom of the form is an 'Add Promotion' button. The left sidebar shows the 'Technical Assistance NGO (NGO Management)' menu with various options like Dashboard, Cause, Customers, Donation, Events, Gallery, Query, Transaction, Work, and Report.

Figure 9 Add promotion

The admin can edit or update the promotion by clicking on the **edit icon** given there

The screenshot shows the 'Edit Promotion' form in the AppsMarche admin interface. The form is titled 'Promotion' and includes a 'Back' button at the top left. The form fields are:

- Name:** A text input field containing the text 'Take Away Gifts'.
- Description:** A text area containing the text 'Providing gifts for children to play with'.
- Image:** A field showing a small thumbnail image of a group of people. Below it is an 'Upload New Image' section with a 'Choose File' button and the text 'No file chosen'. Below that is the text 'Image (200 width & 200 height)'.
- Status:** A dropdown menu with the text 'Panding'.

At the bottom of the form is an 'Update' button. The left sidebar shows the 'Technical Assistance NGO (NGO Management)' menu with various options like Dashboard, Cause, Customers, Donation, Events, Gallery, Query, Transaction, Work, and Report.

Figure 10 Edit promotion

Split screen appears when opening the NGO admin app

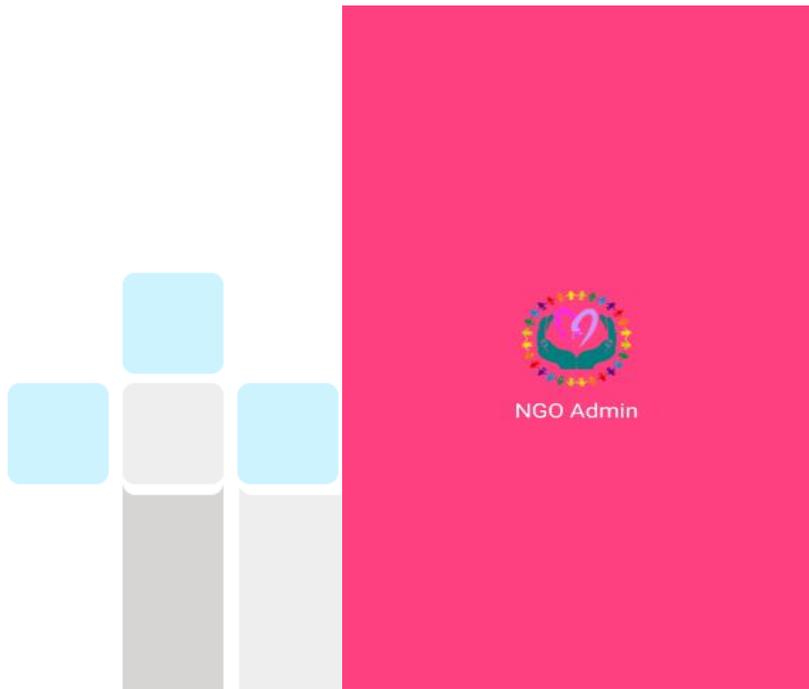


Figure 11 split screen

Login screen appears after the split screen when opening the app

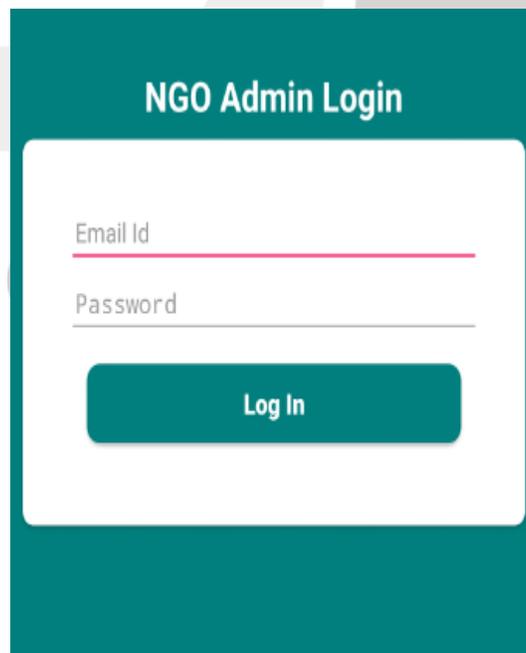


Figure 12 login screen

Home screen appears after the successful login of the admin

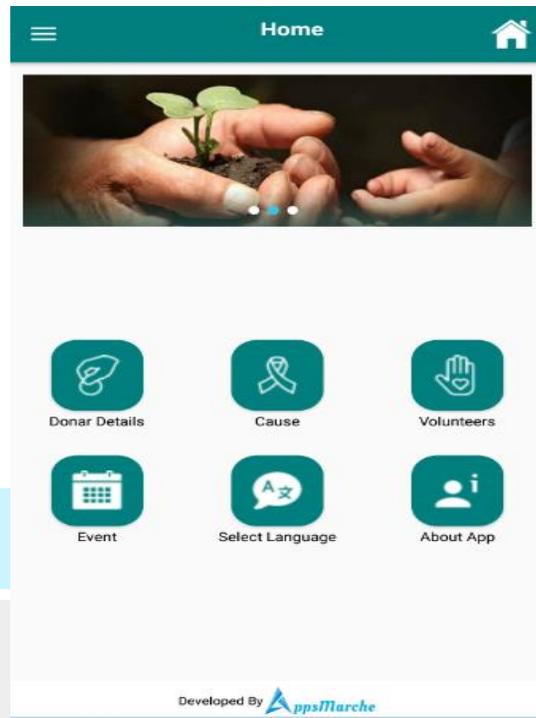


Figure 13 Home

The admin can see the navigation menu by clicking on the three parallel line icon at the top left of the screen

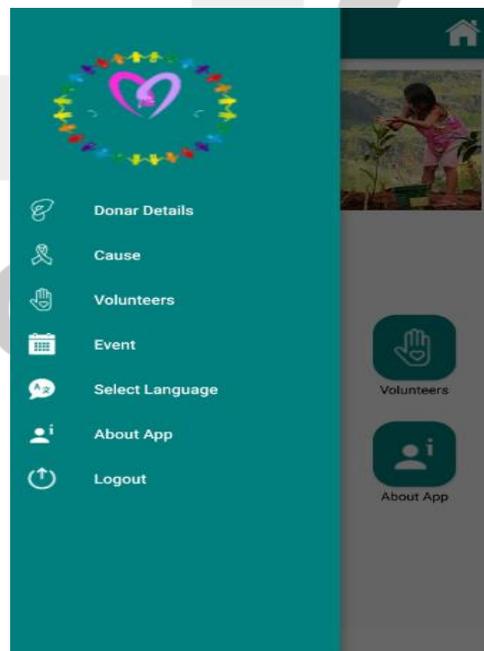


Figure 14 navigation menu

The admin can see the donor detail by just clicking on the **donor detail** in the navigation menu.

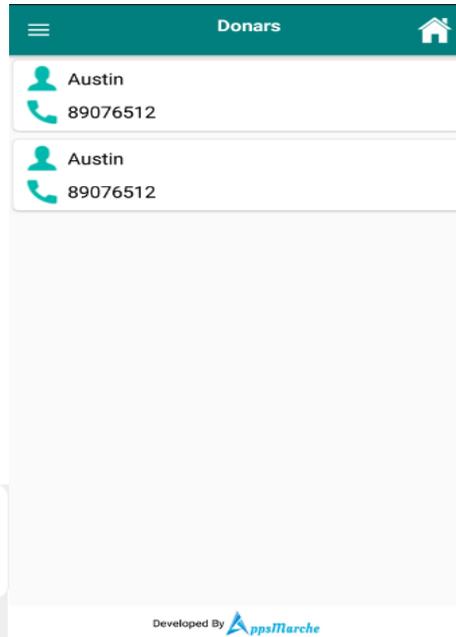


Figure 15 donors

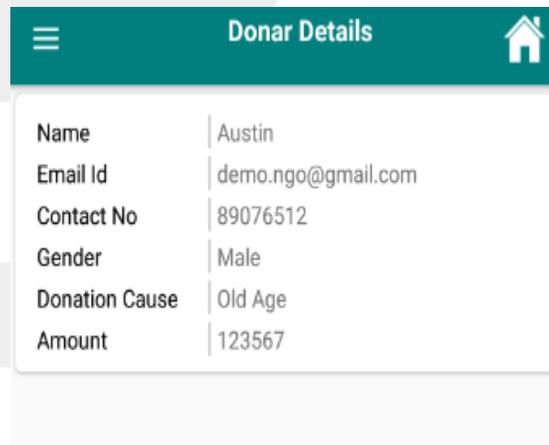


Figure 16 donor details

The admin can see the causes of the donor for their donation by clicking on the **cause** in the navigation menu

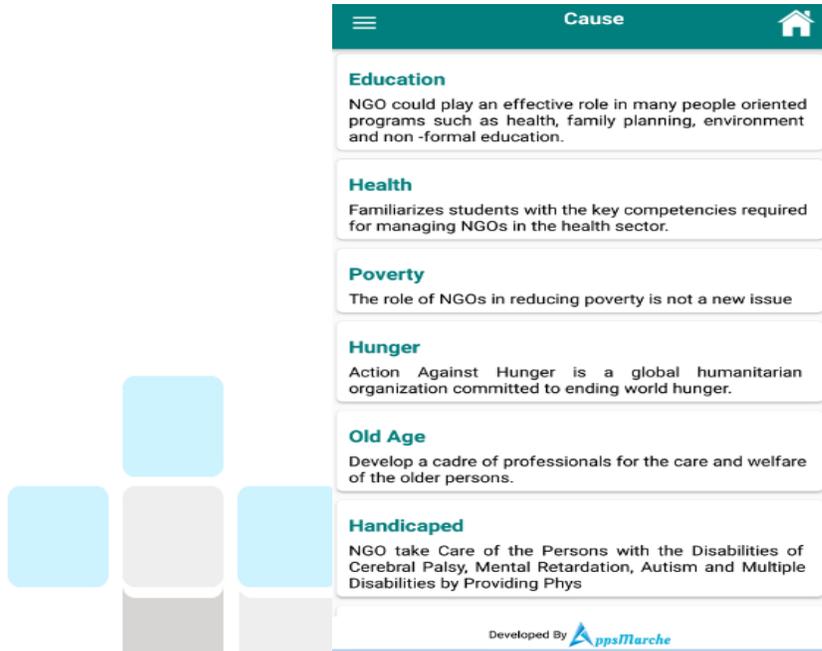


Figure 17 cause

The admin can see the volunteers list by clicking on the **volunteers** in the navigation menu.



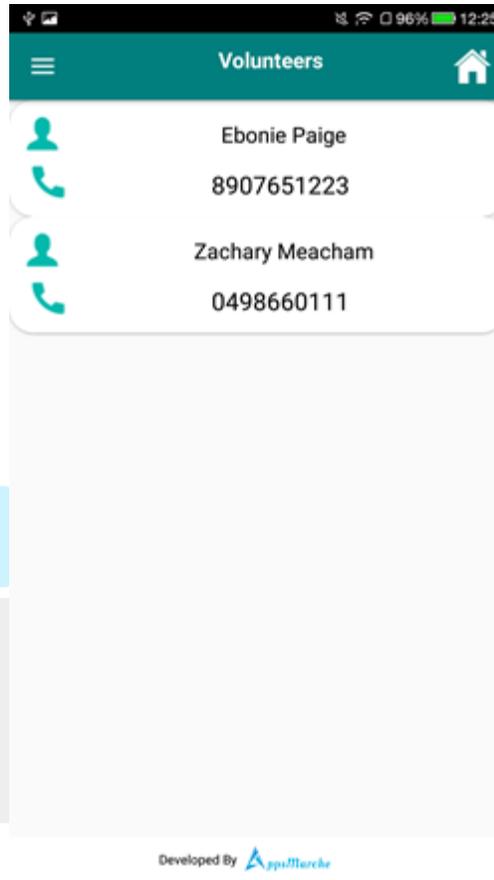


Figure 18 volunteers

They have to click on the volunteers to see the full detail

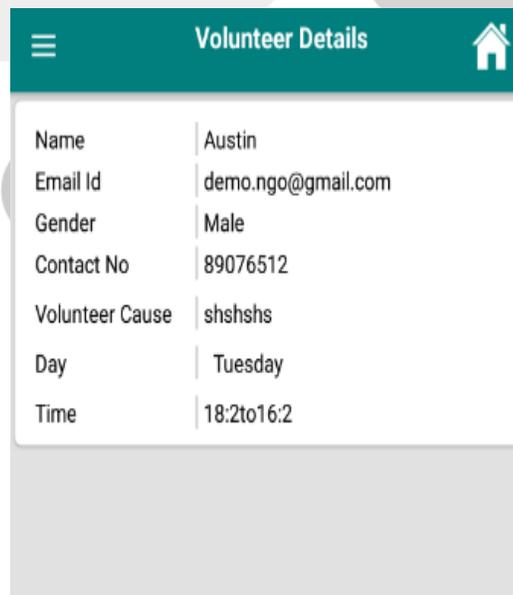


Figure 19 volunteer detail

The admin can see the past and upcoming event by clicking on the **events** in the navigation menu



Figure 20 events

The admin can select the preferred language for the app from the available language by clicking on the **Select language** in the navigation menu.

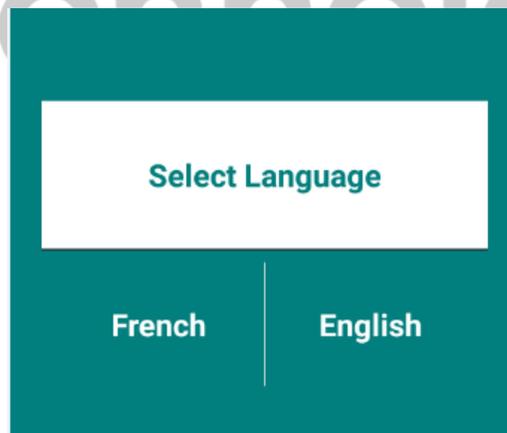


Figure 21 Select language

The admin can see the version and other information about the app by clicking on the **About App** option in the navigation menu.

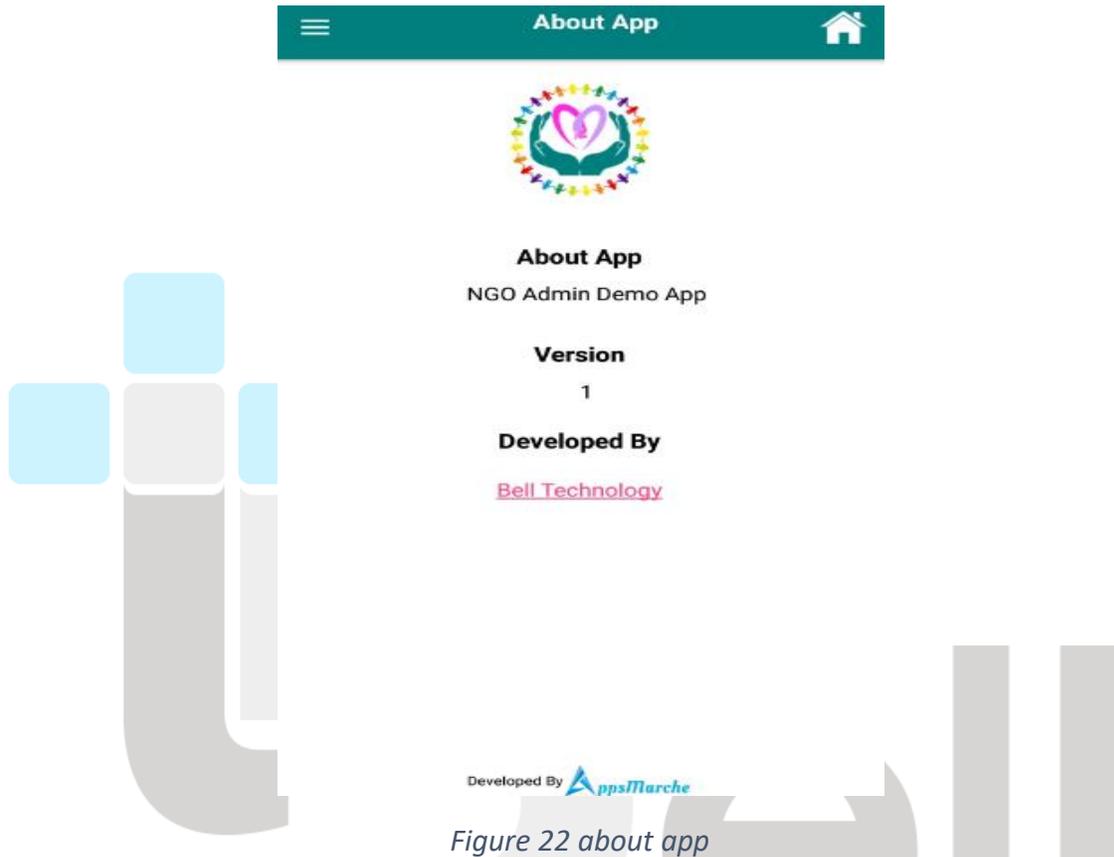


Figure 22 about app

If the admin wants to log out from the app the admin has to click on the **logout** in the navigation menu

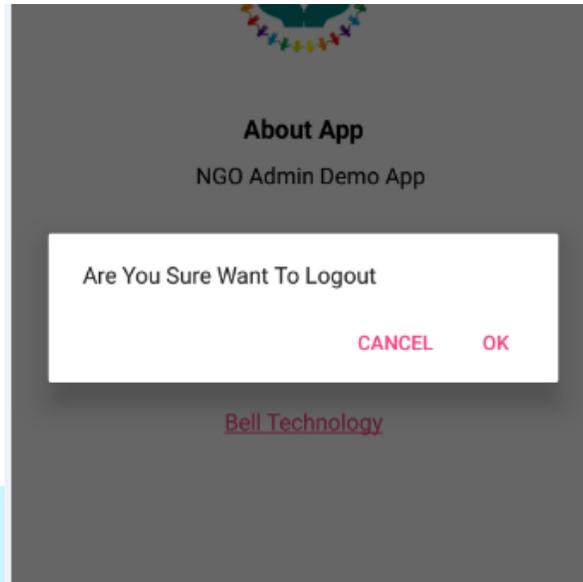


Figure 23 logout

NGO_User App Walkthrough

Split screen appears when user opens the NGO User app



Figure 24 Split screen

Login screen appears after the split screen when opening the app

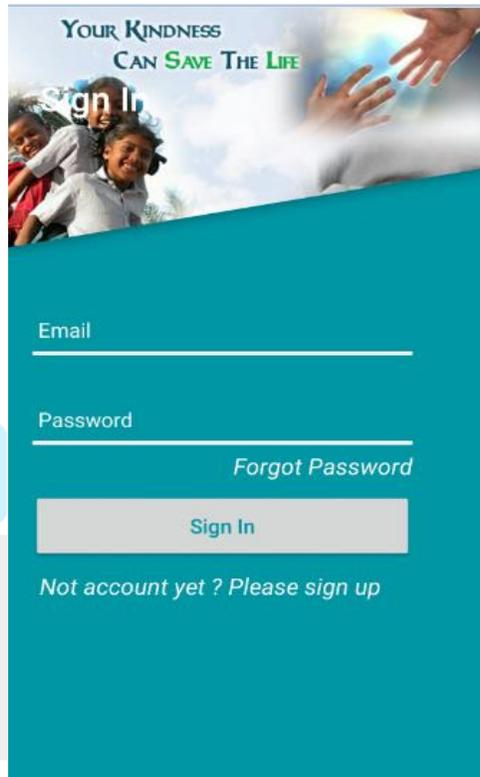


Figure 25 login screen

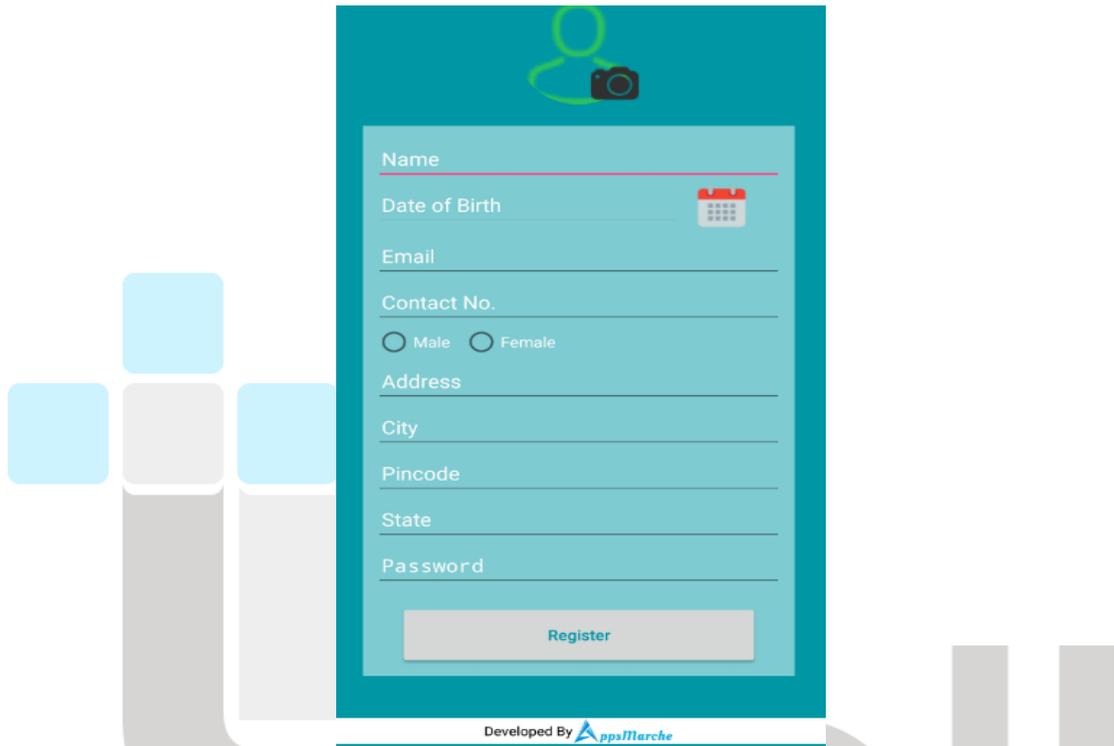
If the user forgot their credentials then they have to click on **forgot password** link given there.



Developed By appsMarche

Figure 26 forgot password

If the user doesn't have an account yet then they have to click on the **sign-up** link given there to get register.



The image shows a mobile application registration form. At the top, there is a teal header with a user profile icon and a camera icon. Below this is a white form with the following fields: Name, Date of Birth (with a calendar icon), Email, Contact No., Gender (radio buttons for Male and Female), Address, City, Pincode, State, and Password. A 'Register' button is located at the bottom of the form. The form is set against a teal background. At the bottom of the form, it says 'Developed By ppsMarche'.

Figure 27 Register

Home screen appears after the successful login of the User



Figure 28 home screen

The user can open the navigation menu by clicking on the three parallel line icon on the top left of the screen

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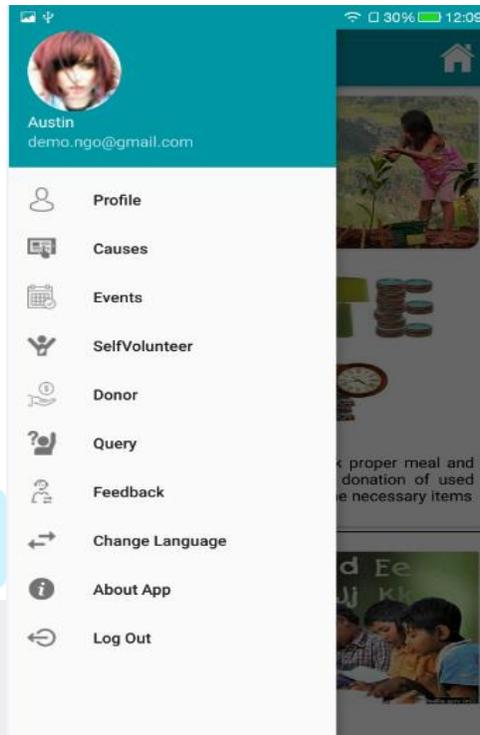


Figure 29 navigation menu

The user can visit their own profile by selecting the **profile** in the navigation menu



Figure 30 Profile

The user can see the causes for donation by clicking on the cause's link in the navigation menu



Figure 31 causes

The user can see the past and upcoming events organized by the NGO by clicking on the **events** in the navigation menu





Children



Deadline: 13 January 2017 The BBC Children in Need is currently open for applications and invites charities and not-for-profit organisations working for Disadvantaged Children. Projects funded through this programme make differences in children's lives that help prevent or overcome the effects of the disadvantages they face. Projects achieve these differences by either working directly with children or seeking to improve their social and physical environments.

Location: Victoria

Date 2017-08-13

Developed By ppsMarche

Figure 32 upcoming events

Technology



Figure 33 past event

The user can enroll to the NGO as a volunteer by clicking on **self-Volunteer** option in the navigation menu.

Technology

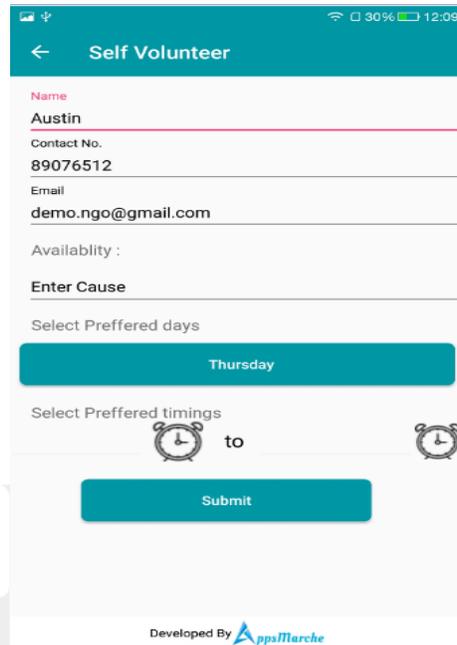


Figure 34 self-volunteer

For volunteer enrollment, they have to click on the **select day** button to choose the prefer day

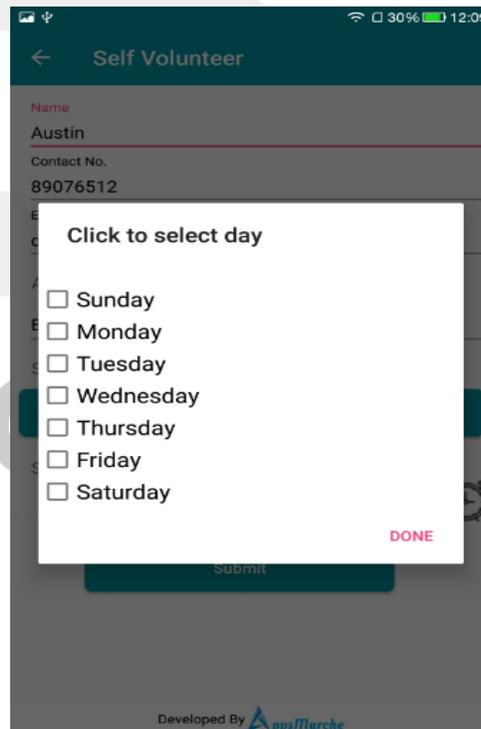


Figure 35 Select day

The user can send their detail like how much they want to donate the NGO, etc. by clicking on the **Donor** in the navigation menu.

Donor

YOUR KINDNESS
CAN SAVE THE LIFE

Name
Austin

Contact No.
89076512

Email
demo.ngo@gmail.com

Education

Amount

Submit

Developed By ppsMarche

Figure 36 donor

The user can send their Query to the admin by clicking on the **Query** in the navigation menu.

Query

ANY QUERIES ?

Austin

Enter your query

Ask Query

Developed By ppsMarche

Figure 37 query

The user can submit their feedback and review the NGO by clicking on the **Feedback** option in the navigation menu.

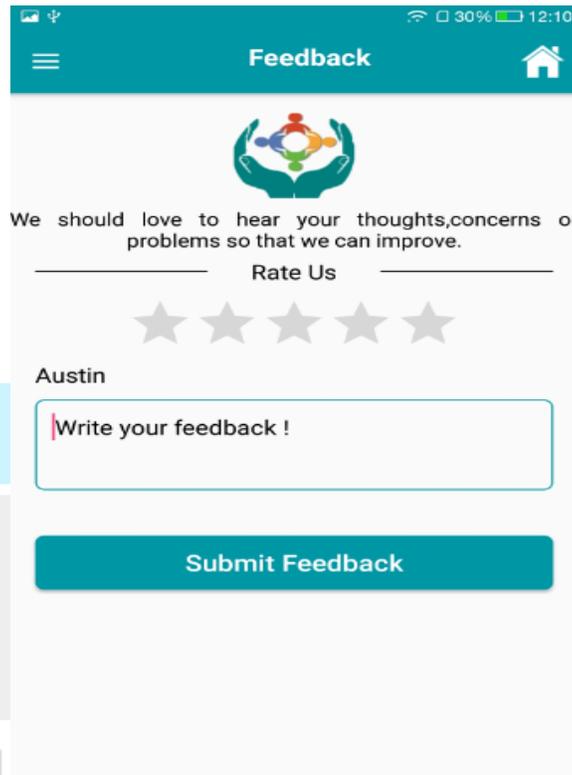


Figure 38 feedback

The user can change the language of app according to their preference available language by clicking on the **change language** in the navigation menu.

Technology

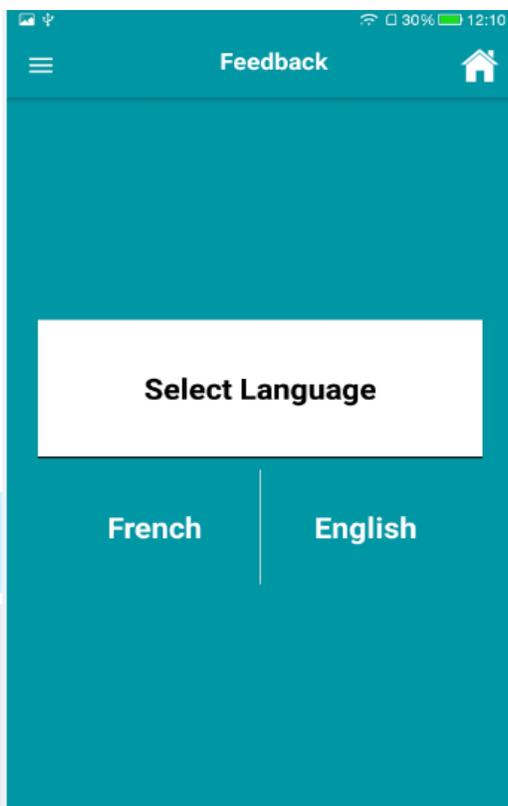


Figure 39 select language

The user can see the information about the app like version and other information by clicking on the about us option in the navigation menu



Figure 40 about us

If the user wants to log out from the app they have to click on the logout option in the navigation menu

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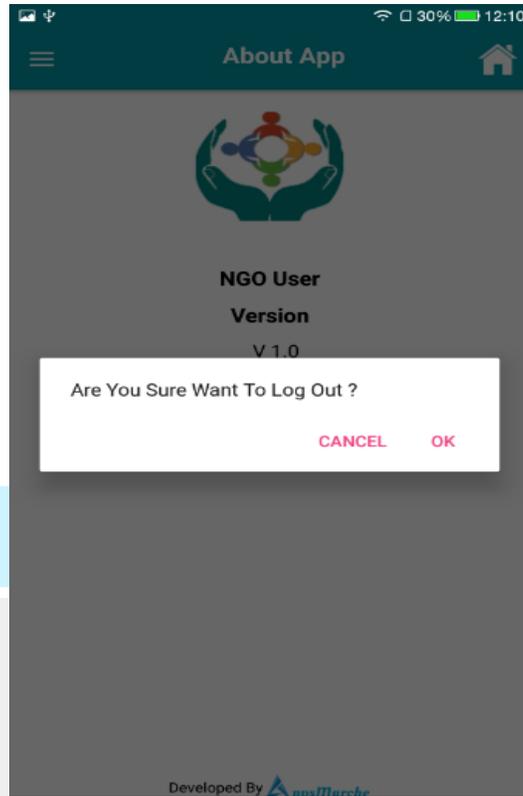


Figure 41 logout

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For any support or clarification, please mail us on sales@appsmarche.com

*****End of Document*****